**Clinical Health Services**

- What two client identifiers do we use prior to administering medications, treatments, etc.?
  - Patient’s name
  - Date of birth
- What are the “five rights” of medication administration?
  - Right client
  - Right medication
  - Right dose
  - Right time
  - Right route
- What constitutes a medication error?
  - Any violation of the “five rights” of medication administration.
- Describe the medication reconciliation process?
  - The client’s medication information is documented in their employee health record at the beginning of an episode of care (this includes medication, dose, route, and frequency).
  - The client’s medication information is then updated with each visit to include any changes or new medications.
  - At the end of each visit, the client’s medication information is reconciled and the client is provided with a copy of his/her medication list which includes medication instructions to follow.
- How do you document medication education in the client’s record?
  - Every client receives education about their medication(s). Be prepared to discuss the resources you use for client education. You must also document in the client’s record topic, readiness to learn, method used, and outcome.
- How are medications stored?
  - Medications are safely stored in a locked cabinet or locked room.
- How are refrigerated medications stored?
  - Medications are stored in a refrigerator designated specifically for medications with a temperature wheel for monitoring temperature. The temperature of the medication refrigerator is monitored and recorded in a log each day. Food and drink are not permitted in the medication refrigerator.
  
  **NOTE:** Temperature wheels will be provided to each clinic in the coming months, as well as education on how to use them.
- Do you use multi-use vials?
• All multi-use vials are re-labeled with a revised expiration date (this is referred to as the “beyond use date”) once the original manufacturer’s container is opened/punctured. The “beyond use” date is 28 days from the date of opening or puncture, except where manufacturer specifies otherwise.

• Where is your complete list of medications located?
  o A complete medication list specific to your individual site is currently being developed and will include all medications, strength, and dosage for dispensing and administering. Your area nurse manager (ANM) will provide you with this information.

• Where is your “look-alike/sound-alike” medications list located?
  o A look-alike/sound-alike medication list is currently being developed. Your ANM will provide you with this information, once it’s available.

• Where is your high-alert/hazardous medications list located?
  o A high-alert/hazardous medication list is currently being developed. Your ANM will provide you with this information, once it’s available.